

Schools & Teachers
Millbank
London
SW1P 4RG

call
+44 (0) 207887 8888
(option 3)

visit
www.tate.org.uk
email
schoolsandteachers@tate.org.uk



A School Visit to Tate Modern

Booking Your Visit

- **Groups of 10 or more** are requested to book their visit in advance
- **Requested maximum group size – 120**
- For large groups please split the group into smaller groups of up to 20 students.
- Supervision of those under 16 is required at all times.
- Adult student ratio of;
 - Under 5 years: 1: 5
 - 6-11 years: 1:10
 - 12-16 years: 1:15
 - Over 16 years: 1:20

Booking Group Facilities

Call or email Schools & Teachers Bookings Team to book the following in advance:

- A locker for coats and bags.
All groups who have booked a locker are issued with a locker code when they sign in and it is the group leader's responsibility to make sure all lockers are locked with this code whilst in use. Please note that all items are left at the owners own risk and we advise groups not to leave money or valuables in the lockers
- A slot for eating packed lunches.

Facilities are located in the McAulay Schools & Families Room, in the Clore Learning Centre on Level 0 of the gallery.

Planning Your Visit

Information Tel: 020 7887 8888, option 2

Email: visiting.modern@tate.org.uk

- We recommend you visit in advance to check the suitability of the art works for your group.
- You can also contact the Tate Information department for up-to-date details of works on display, which are liable to change at short notice, or visit our website at:
www.tate.org.uk/modern

Your Arrival at TATE

- School Groups enter via the ramp that extends into the Turbine Hall. At the west end of the gallery, on Holland Street.

Tate Modern is due to undergo major building works during 2013. As part of the Tate Modern Project the Turbine Hall will be closed from May 2013 until January 2014.
Schools can enter Tate Modern via the Level 1 River entrance during this time.
For more information on the Tate Modern Project: <http://www.tate.org.uk/about/projects/tate-modern-project>

- Group leaders are asked to leave their group in the Turbine Hall whilst they report to the Schools Reception Desk, located in the Clore Welcome Room on Level 0
Please note that all groups booked to visit on a weekend, bank holiday or during half-term breaks are to sign in at an Information desk as the Clore Welcome Room is only open Monday-Friday during term time.

- Here you can sign in, use the cloakroom (if booked), collect resources and receive your Visiting Teacher/Lecturer badge.
- If you have booked a Tate-led session your artist will meet you here.
- Once registered you can make your way to the galleries with your group.

Transport and Parking

- **Underground:** Southwark (Jubilee Line), Mansion House (District and Circle Line), St Pauls (Central Line)
- **Buses:** 45, 63, 1001 RV11 381 and 344 all stop within easy reach of the gallery.
- **Rail:** Blackfriars and London Bridge.
- **Parking:** Severely restricted, we recommend that you come by public transport.
- **Coach:** The coach drop off point is on Southwark Street.

Access

Flat access via the North Entrance or the Café Entrance on level 1 next to the ramp. Lifts are available to all levels.

To reserve a wheelchair, scooter or access parking space please contact the Schools Bookings team.

Exhibitions

- **We regret that it is not possible to lecture in the special paying exhibitions** but you can discuss works with groups of 6 or fewer in a conversational manner.
- **No photography is permitted in the special Exhibitions.**

Teaching & Gallery Etiquette

- Please book if you wish to lecture and collect a lecturing sticker on arrival. If you have not booked, we ask you not to lecture so that pre-booked events can take place.
- Please be aware of the school talks, workshops and guided tours, which take place daily, on the hour from 11.00-15.00. Tate speakers have precedence over outside lecturers.
- Please do not lecture in rooms where talks are already in progress. Please note that the first group takes precedence and you may return around 15 minutes later.
- All groups are asked to remain no longer than 15 minutes in front of any artwork and be prepared to move on if asked by Tate staff.
- Please be prepared to be flexible in your route due to other talks taking place.

Shop

To avoid congestion, please visit in small, staggered groups and ensure pupils are supervised at all times. The shop sells challenging material within its book sections which may not be suitable for children.

Sketching

Sketching permitted with dry materials such as: pencils, graphite sticks, fine-tipped pens, wax crayons, conté and charcoal pencils (must be wood or plastic encased), oil pastels encased in paper.

· Not permitted: loose dry materials including charcoal and pastels, soft oil pastels and oil paint sticks, all paints and other wet materials and permanent markers.

Safety of Art Works

Please remind your group of the gallery rules:

- Please do not touch the art work

- Do not run or shout in the galleries
- No leaning against walls or plinths
- No eating or drinking in the galleries
- Please make sure your mobile and video phones are switched off in the galleries.

Photography and use of students work permission

Due to copyright we cannot allow photography in the special exhibitions. Photography without a flash is permitted in the general collection only.

Health and safety statement for visiting groups to Tate galleries

When planning a visit to one of the Tate galleries, educational groups are advised to ensure that a competent person carries out a risk assessment relevant to their particular group's needs. The gallery cannot assume a specific duty of care for your group.

Tate complies with all Health and Safety and Fire Safety legislation and relevant Local Authority and licensing regulations. The galleries are subject to regular inspections by these bodies and conducts its own internal audit procedure.

We maintain high standards of public safety and carry out regular reviews of our risk assessments. Where there is an identified hazard and for public areas where we are introducing elements, such as new exhibitions or displays, these are recorded and can be made available for inspection by appropriate authorities.

As a non-departmental body, Tate is not required to carry out Public Liability insurance. As part of our commitment to the safety and security of our visitors, we always have security staff and invigilators on duty who are trained in emergency response procedures, including first aid.

Getting in Touch

Please contact the Schools & Teachers team to book your visit, ask any questions or make amendments to your visiting details:

Tel: 020 7887 8888 (option 3)

Email: schoolsandteachers@tate.org.uk

Tate Britain, Millbank, London SW1P 4RG

www.tate.org.uk

We hope you enjoy your visit!

Kind Regards,

Schools and Teachers

Tate Learning