



# Tate Library & Archive Registration Form

Opening hours Monday – Friday 11.00 – 17.00 (please check the Tate website for exceptions)

<b>Surname/Family name</b>				(Please print Clearly)
<b>First name Middle names</b>				(Please print Clearly)
<b>Permanent home address</b> (not a temporary address in the UK or elsewhere)  If you are applying as a SCONUL Access user (Band A only) please also provide the name of your institution.				(Please print Clearly)
<b>Email address</b>				
Please supply an email address for membership renewal and Library and Archive information (Please print Clearly)				
<b>Contact telephone number(s)</b>				
(Please print Clearly)				
<b>How did you hear about the Tate Library &amp; Archive?</b>		<b>What description best applies to you?</b>		
During a visit to Tate <input type="checkbox"/>	From another library <input type="checkbox"/>	Artist <input type="checkbox"/>	Student BA <input type="checkbox"/>	
From an internet search <input type="checkbox"/>	From another archive <input type="checkbox"/>	Curator <input type="checkbox"/>	Student MA <input type="checkbox"/>	
The National Archives <input type="checkbox"/>	Personal recommendation <input type="checkbox"/>	Lecturer <input type="checkbox"/>	Commercial Researcher <input type="checkbox"/>	
Tate Etc <input type="checkbox"/>	From my university/college <input type="checkbox"/>	PhD <input type="checkbox"/>	Private Researcher <input type="checkbox"/>	
COPAC <input type="checkbox"/>	WorldCat <input type="checkbox"/>	School Teacher <input type="checkbox"/>		
<p>I have read and agree to abide by all the regulations of the Tate Library and Archive. I undertake to obtain the copyright holder's permission for the publication or reproduction of all materials, published or unpublished. I will ensure that any information obtained relating to living persons is used in accordance with the principles of the <b>Data Protection Act 1998</b>.</p>				
<b>Signature:</b>		<b>Date:</b>		

Information provided by you on this form will be processed on behalf of the Board of Trustees of the Tate Gallery solely for the purpose of facilitating your membership of the Tate Library and Archive and will not be passed on to other organisations. A copy of this form will be retained for a year after the expiry of membership.

For Staff use only:				
<b>ID (please tick)</b>	<b>Proof of home address (please tick)</b>	** must be dated within the last 3 months  all documents must be originals; printouts or photocopies will not be accepted		
Non-photo ID (LIBREADER only) <input type="checkbox"/> Passport <input type="checkbox"/> British Library Reader's Ticket <input type="checkbox"/> Photographic student ID card <input type="checkbox"/> Photographic workplace ID card <input type="checkbox"/> National ID card* <input type="checkbox"/> Driver's licence (photo)* <input type="checkbox"/>	Utility Bill ** <input type="checkbox"/> Bank Statement / Credit Card Statement ** <input type="checkbox"/> Council Tax Bill ** <input type="checkbox"/> HM Revenue Statement <input type="checkbox"/> State Pension Book <input type="checkbox"/> Uni cert. for accommodation (stamped) <input type="checkbox"/> National ID card (*not as both ID & Address) <input type="checkbox"/> Driver's licence (*not as both ID & Address) <input type="checkbox"/>			
<b>Checked by:</b>	<b>Date:</b>	<b>LIBRARY READER</b>	<b>SCONUL - BAND A</b>	official SCONUL authorisation email or card plus in-date institution ID must be shown
Delete as appropriate >		<b>ARCHIVE READER</b>	<b>RENEWAL</b>	