

TATE MODERN MINUTES – COMMUNITY GARDEN STEERING GROUP MEETING

Meeting held 15 January, at 6.00pm in the Meeting Room

1 APOLOGIES/INTRODUCTIONS

Present: Synthia Griffin (Chair, SG), Laura Ivill (LI), Peter Graal (PG), Joyce Bellamy (JKB), Francois Tarris (present from 8.30pm) (FT), Joseph Bonner (JB), Michael Osbourne (present from 6.30pm) (MO), Ian Sutherland (IS), Alison Dexter (notes, AD)

Apologies: Brenda Vel (BV), Edith Slee (ES), Colin Brewer (CB)

2 MINUTES OF LAST MEETING

The minutes were agreed

3 MATTERS ARISING FROM THE PREVIOUS MINUTES

3.1 SG circulated final Terms of Reference document. Electronic version to be circulated with these minutes.

AD

3.2 SG reported that expenditure was £48,000 last financial year and £16,000 to date this financial year. SG will present full financial report for last 3 financial years.

SG

3.3 Fundraising: SG to chase Tate Development and report back. PG brought in 'Awards for All' guidance notes. PG & SG will work together to make application (use Simon Hughes as referee). JKB recommended including social context of the local area in any funding applications made.

SG
PG

4 NO OF ATTENDEES OF GARDEN USERS

SG reported 177 people are now registered as 'Friends of the Garden'

5 PROGRESS ON REMAINING WORK (GATE ETC)

PG circulated designs by Heather Burrell, Jane Higginbottom and Tam Giles. JB mentioned DDA compliance regarding new gate. The group agreed that the designs presented were a good start but would like to see 1-2 more designers before making a decision. Review name of garden during this process. Group agreed that the new gate must be easily accessible (i.e. not too heavy etc) and to get it right, this project shouldn't be rushed. To be revisited next meeting.

6 MICROSITE

SG, FT & JB met with Digital Programming at Tate: presented the copy for the microsite. SG thanked JB & FT for all the work put into microsite. SG presented print-out of the design of the microsite. Deadline for provisional design structure is end January – mid February 2008. Group discussed a forum and way of uploading and sharing images. SG to check this with Digital Programming.

SG

7 PRINCIPLES OF WORKING WITH CORPORATE VOLUNTEERS SG to follow up with Keith Kemp – BOST’s new director (to cover Helen’s maternity leave).	SG
8 GUIDANCE NOTES/WELCOME LETTER DOCUMENT REVIEW AD to add date mark, check opening times state daylight hours, and add instruction to close gate firmly.	AD
9 SCHEDULE OF EVENTS 2008 Group agreed the following dates for Saturday events. AD to circulate publicity fliers for all events. March 8th, April 19th, June 14th, Thursday June 19th (1st Birthday Party), October 25th. PG suggested an indoor Xmas event for 2008. JKB suggested Tate invite the Tate Trustees to 1st Birthday Party.	AD
12 UPDATE ON FAMILY & COMMUNITY PROGRAMMES AT TATE SG updated the group on her new role within Tate as Curator: Regeneration & Community Partnerships.	
13 AOB 13.1 RHS running a ‘grow your own vegetables’ campaign. MO suggested growing vegetables in community garden. PG confirmed soil is ok to do this. 13.2 Bankside Urban Forest: SG & Donald Hyslop to give group full update. 13.3 PG reported the abrasion of mosaic and the installation of the Jubilee Walkway Trust bench will take place on Saturday. 13.4 London in Bloom: group agreed they will enter this year. Note to add to agenda for next meeting.	SG/ DH AD
D.O.N.M – Wednesday 13th February, 6.00pm, Tate Modern Meeting Room (apologies: LI) Tuesday 1st April, 6.00pm, Tate Modern Meeting Room	